

Higher Learning Commission

Kenyon College : Annual Institutional Data Update (AIDU) System

Review Report


2008 Annual Institutional Data Update


Contact Information

Instructions













Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Include designations such as S.J., B.V.M., etc. in the Suffix field
- **DO NOT INCLUDE ACADEMIC CREDENTIALS** such as M.B.A., M.S.N., D.B.A, J.D., etc.
- If the permanent position is vacant, enter the interim or acting officer

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

 	Contact Type	Name	Address	City State, Zip	Phone	Email
 	General Institutional Address	Kenyon College	106 College-Park Street, Ransom Hall	Gambier, OH 43022-9623	740-427-5000	
 	Chief Executive Officer	Dr. S. Georgia Nugent	Ransom Hall 24	Gambier, OH 430229623	740-427-5111	nugent@kenyon.edu
 	Chief Academic Officer	Dr. Gregory P. Spaid	Ransom Hall 22	Gambier, OH 430229623	740-427-5114	spaidg@kenyon.edu
 	Chief Financial Officer	Mr. Joseph G. Nelson	209 Chase Avenue	Gambier, OH 430229623	740-427-5172	nelson@kenyon.edu
 	Data Update Coordinator	Ronald K. Griggs	103 College Drive, Olin/Chalmers Libraries	Gambier, OH 430229623	740-427-5632	griggs@kenyon.edu

Definitions


Data Update Coordinator

- was/is appointed by your CEO
- is responsible for the accuracy and completion of this Data Update
- serves as the contact between your institution and the Commission regarding this Data Update
- is responsible for the timely submission of this Data Update

Federal Compliance

Instructions



Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

 indicates required information that must be completed before submitting your report



 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

Academic Calendar - Select all that apply

 
<input checked="" type="checkbox"/> Semester An academic year that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer semester.
<input type="checkbox"/> Trimester An academic year that consists of three terms of about 10 weeks each.
<input type="checkbox"/> Quarter An academic year that consists of three sessions of about 12 weeks each. The range is typically from 10 to 15 weeks. There may be an additional quarter in the summer.
<input type="checkbox"/> Four-One-Four Plan The 4-1-4 calendar consists of four courses taken for four months, one course taken for one month, and four courses taken for four months. There may be an additional summer session.
<input type="checkbox"/> Modular Courses are typically in 4- to 6-week blocks with specific start and end times (frequently cohort).
<input type="checkbox"/> Continuous Courses are not defined by specific start dates (usually applies to distance delivery).

Sanction Agencies

 
Has any accrediting agency (specialized, professional, or institutional) applied sanctions or withdrawn accreditation within the last year?
<input type="text" value="No"/>
If yes, list the agency (exclude actions by The Higher Learning Commission):
<div style="background-color: #cccccc; height: 200px; width: 100%;"></div>

Refund Policy

 
Does the institution have a formal student refund policy?
<input type="text" value="Yes"/>

Definitions


None


Student Headcount by Level

Instructions















Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report your numbers as of your institution's IPEDS official Fall 2007 Reporting Date
- Headcount is unduplicated
- Enter zero if there no enrollement
- **NOTE ON FIRST PROFESSIONAL DEGREES:**
 - IPEDS has eliminated the First Professional Degree designation with the 2007-2008 data collection year, but the first collection year is optional
 - If you did NOT report First Professional student enrollment to IPEDS for 2007-2008, include all formerly First Professional students in the Graduate category

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

	Previous	New
  Full-Time Undergraduate	1630	1653
  Part-Time Undergraduate	17	10
  Full-Time Graduate	0	0
  Part-Time Graduate	0	0
  Full-Time Post-Baccalaureate First Professional	0	0
  Part-Time Post-Baccalaureate First Professional	0	0
  Non-Credit Students (all levels)	0	0

Definitions

Undergraduates are those students enrolled in:

- 4 or 5 year Bachelor's programs
- Associate's degree programs
- Vocational/Technical degree or certificate granting programs below the baccalaureate level
- courses creditable toward an Associate's or Bachelor's degree or toward a certificate below baccalaureate level

Graduates are those students enrolled in:

- any graduate programs
- any graduate courses creditable toward a graduate degree or post-baccalaureate certificate
- thesis or dissertation credits

First Professional are those students enrolled in any of the following programs or in courses creditable toward those programs:

- Chiropractic: D.C. or D.C.M.
- Dentistry: D.D.S. or D.M.D.
- Medicine: M.D.
- Optometry: O.D.
- Osteopathic Medicine: D.O.
- Pharmacy: Pharm.D.
- Podiatry: D.P.M. or D.P. or Pod. D.
- Veterinary Medicine: D.V.M.
- Law: L.L.B. or J.D.
- Theology: M. Div. or M.H.L. or B.D. or Ordination

Non-credit students are those students enrolled:


- exclusively in non-credit courses
- exclusively as an auditor of credit courses
- exclusively for CEU's

Student Headcount by Category


Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report your numbers as of your institution's IPEDS official Fall 2007 Reporting Date
- Headcount may be duplicated

 indicates required information

Definitions for this section can be found at the [bottom](#) of this page.

	Previous	New
  Degree-Seeking Undergraduate	1631	1653
  Certificate-Seeking Undergraduate	0	0
  Post-Baccalaureate Certificate Seeking	0	0
  Post-Baccalaureate Degree-Seeking	0	0

Definitions

Degree-seeking

students enrolled for credit in a degree program

Certificate-seeking


students enrolled in a credit OR non-credit certificate program


Total Entering Undergraduate Headcount

Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report your numbers as of your institution's IPEDS official Fall 2007 Reporting Date
- Include new freshmen and new transfer students enrolled for credit or non-credit
- Enter zero if headcount there is no enrollment

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

	Previous	New
  Full-Time Entering	458	468
  Part-Time Entering	1	0

Definitions


None

Institutional Headcount

Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report your numbers as of your institution's IPEDS official Fall 2007 Reporting Date
- Report **unduplicated** numbers
- Enter zero if there are no employees for a category
- If an employee serves in **more than one category**, report that person in the category used by your institution to classify that person. **Report that person only once**

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

	Previous	New
  Full-Time Faculty	153	152
  Part-Time Faculty	29	38
  Full-Time Administration	176	181
  Part-Time Administration	24	27
  Full-Time Staff	170	164
  Part-Time Staff	70	67

Definitions

Faculty are employees whose primary responsibilities are instruction, research, and/or service.

- Include both **tenure and non-tenure** track.
- **Adjunct faculty** should be counted as part-time faculty.
- **Graduate assistants** should be counted as part-time faculty.
- Full-time faculty on **sabbatical** should be counted as full-time faculty.

Administration includes the following IPEDS categories:

- executive
- administration
- managerial
- other professionals

Staff includes the following IPEDS categories:

- technical and paraprofessional
- clerical and secretarial
- skilled crafts
- service/maintenance

Educational Programs

Instructions


Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report your numbers as of the **date of submission** of this Data Update
- Enter zero for any programs not offered
- Report certificate, diploma, or degree programs that are offered in [CIP-defined fields of study](#)

- Typically these correspond to majors
- Do not count sub-fields or concentrations within a major as separate programs
- CIP Codes can be found at <http://nces.ed.gov/pubs2002/cip2000/>





• **NOTE ON FIRST PROFESSIONAL DEGREES:**

- IPEDS has eliminated the First Professional Degree designation with the 2007-2008 data collection year, but the first collection year is optional
- If you did NOT report First Professional Degree Programs to IPEDS for 2007-2008, include all formerly First Professional degrees in the Doctor's Degree Programs category

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

	Previous	New
  Pre-Associate Certificate/Diploma Programs	0	0
  Other Undergraduate Certificates/Diploma Programs	0	0
  Associate's Degree Programs	0	0
  Bachelor's Degree Programs	31	31
  Master's Degree Programs	0	0
  Specialist's Degree Programs	0	0
  Doctor's Degree Programs	0	0
  Post-Baccalaureate First Professional Degree Programs	0	0
  Post-Baccalaureate Certificate Programs	0	0

Definitions

Pre-associate certificate/diploma programs:

- credit-bearing
- culminate in the awarding of a certificate or diploma, but not a degree
- usually require no previous college credit for admission
- course work is lower division undergraduate

Other undergraduate certificate/diploma programs:

- credit OR non-credit bearing
- culminate in the awarding of a certificate or diploma, but not a degree
- frequently require previous college credit for admission
- course work is upper-division undergraduate

Associate's degree programs:

- requires the completion of at least 2 years of full-time equivalent college-level work in a specified field of study
- meets institutional requirements for completion of a degree
- culminates in the awarding of a degree

Bachelor's degree programs:

- requires the completion of at least 4 years of full-time equivalent college-level work in a specified field of study
- meets institutional requirements for completion of a degree
- culminates in the awarding of a degree

Post-baccalaureate certificate programs:

- beyond bachelor's degree
- requires the completion of an organized field of study
- culminates in the awarding of a certificate, but not a degree
- coursework is graduate level

Master's degree programs:

- beyond bachelor's degree
- requires the completion of at least 1 year of full-time equivalent graduate-level
- meets institutional requirements for completion of the degree
- culminates in awarding of the degree

Specialist's degree programs:

- beyond bachelor's degree
- requires the completion of college work beyond the bachelor's degree in a specific field of study
- frequently found in Education and related academic disciplines

First professional degree programs:

- provides the requisites for licensure in a recognized profession
- requires at least 2 years of college-level work for admission
- requires the completion of at least 6 years of full-time equivalent college work
- must be within one of the following fields:
 - Chiropractic: D.C. or D.C.M.
 - Dentistry: D.D.S. or D.M.D.
 - Medicine: M.D.
 - Optometry: O.D.
 - Osteopathic Medicine: D.O.
 - Pharmacy: Pharm.D.
 - Podiatry: Pod. D. or D.P. or D.P.M.
 - Veterinary Medicine: D.V.M.
 - Law: L.L.B. or J.D.
 - Theology: M. Div. or M.H.L or B.D. or Ordination

Doctor's degree programs:


- beyond the master's degree
- includes a dissertation or other original project
- meets institutional requirements for completion of the degree
- culminates in the awarding of the degree


Certificates & Degrees Awarded

Instructions



















Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report the numbers from **July 1, 2006 through June 30, 2007**
- Enter zero for any certificates or degrees not offered

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

	Previous	New
  Pre-Associate Certificates/Diplomas Awarded	0	0
  Other Undergraduate Certificates/Diplomas Awarded	0	0
  Associate's Degrees Awarded	0	0
  Bachelor's Degrees Awarded	404	410
  Master's Degrees Awarded	0	0
  Specialist's Degrees Awarded	0	0
  Doctor's Degrees Awarded	0	0
  Post-Baccalaureate First Professional Degrees Awarded	0	0
  Post-Baccalaureate Certificates Awarded	0	0

Definitions

Pre-associate certificate/diploma programs:

- credit-bearing
- culminate in the awarding of a certificate or diploma, but not a degree
- usually require no previous college credit for admission
- course work is lower division undergraduate

Other undergraduate certificate/diploma programs:

- credit OR non-credit bearing
- culminate in the awarding of a certificate or diploma, but not a degree
- frequently require previous college credit for admission
- course work is upper-division undergraduate

Associate's degree programs:

- requires the completion of at least 2 years of full-time equivalent college-level work in a specified field of study
- meets institutional requirements for completion of a degree
- culminates in the awarding of a degree

Bachelor's degree programs:

- requires the completion of at least 4 years of full-time equivalent college-level work in a specified field of study
- meets institutional requirements for completion of a degree
- culminates in the awarding of a degree

Post-baccalaureate certificate programs:

- beyond bachelor's degree
- requires the completion of an organized field of study
- culminates in the awarding of a certificate, but not a degree
- coursework is graduate level

Master's degree programs:

- beyond bachelor's degree
- requires the completion of at least 1 year of full-time equivalent graduate-level
- meets institutional requirements for completion of the degree
- culminates in awarding of the degree

Specialist's degree programs:

- beyond bachelor's degree
- requires the completion of college work beyond the bachelor's degree in a specific field of study
- frequently found in Education and related academic disciplines

First professional degree programs:

- provides the requisites for licensure in a recognized profession
- requires at least 2 years of college-level work for admission
- requires the completion of at least 6 years of full-time equivalent college work
- must be within one of the following fields:
 - Chiropractic: D.C. or D.C.M.
 - Dentistry: D.D.S. or D.M.D.
 - Medicine: M.D.
 - Optometry: O.D.
 - Osteopathic Medicine: D.O.
 - Pharmacy: Pharm.D.
 - Podiatry: Pod. D. or D.P. or D.P.M.
 - Veterinary Medicine: D.V.M.
 - Law: L.L.B. or J.D.
 - Theology: M. Div. or M.H.L or B.D. or Ordination

Doctor's degree programs:

- beyond the master's degree
- includes a dissertation or other original project
- meets institutional requirements for completion of the degree
- culminates in the awarding of the degree

Off Campus Activities - Other Campuses


Instructions


Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

Note that institutions will need to submit additional information in the Off-Campus Activities sections as required by federal reporting requirements.

- Report all Other Campuses (do not include main campus)
- To EDIT Previously Reported Other Campuses, click on the row of the campus you wish to edit
 - Enter street address
 - Enter new headcount numbers if the campus is still active
 - Indicate Active, Inactive, or Closed status
 - Enter a "Closed Date" if the campus has closed
- To ADD Previously Unreported Other Campuses, click on the Report New Campus button. Please note that a request for approval of new campuses or sites must be submitted to the Higher Learning Commission.
- Note on open/close dates: Indicate an open date for each campus. You may estimate the open date. If the campus is not currently active, but your institution intends to reactivate it in the future, mark it as inactive. Inactive campuses will not appear on the institution's Organizational Profile on the Commission's website but will remain in the Commission's database and will appear in the institution's Update data next year. You cannot delete campuses that have previously been posted in the Commission's database, nor can you move previously posted campuses or sites from one category to the other. If the campus is no longer in operation permanently, mark the campus as closed. It will be removed from the Commission's database. You can only use the Delete button to edit or remove new entries to the Campuses list as you are preparing this information.
- DEFINITIONS:

- Other Campus (do NOT include main/home campus)
 - students can complete at least one degree program
 - campus personnel provide a full range of administrative and student services
 - has an administrative head (e.g. a campus dean or provost)
- In State
 - Other Campus is in addition to the main campus and is in the institution's home state
- Out of State
 - Other Campus is outside of the institution's home state
- Out of USA
 - Campus is outside of the 50 United States
 - include states located in US territories in this category
 - **DO NOT include study abroad in this category**

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

		location	programName	status	address	city	state	country
None Reported								

Definitions

Other Campus (do NOT include main/home campus)

- students can complete at least one degree program
- campus personnel provide a full range of administrative and student services
- has an administrative head (e.g. a campus dean or provost)

In State

Other Campus is in addition to the main campus and is in the institution's home state

Out of State

Other Campus is outside of the institution's home state

Out of USA

- Campus is outside of the 50 United States
- include states located in US territories in this category
- **DO NOT include study abroad in this category**

Off Campus Activities - Sites

Instructions


Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org


Note that institutions will need to submit additional information in the Off-Campus Activities sections as required by federal reporting requirements.

- Report all Off-campus Sites
- To EDIT Previously Reported Other Sites, click on the row of the site you wish to edit
 - Enter street address
 - Enter new headcount numbers if the site is still active.
 - List all programs offered at the site. Enter complete name of each degree offered. Include degree level and program name (e.g., BA in

English).

- Indicate Active, Inactive, or Closed status.
- Enter a "Closed Date" if the site has closed.
- To ADD Previously Unreported Other Sites, click on the Report New Site button. Please note that a request for approval of new sites must be submitted to the Higher Learning Commission.
- Note on open/close dates: Indicate an open date for each site. You may estimate the open date. If the site is not currently active, but your institution intends to reactivate it in the future, mark it as inactive. Inactive sites will not appear on the institution's Organizational Profile on the Commission's website but will remain in the Commission's database and will appear in the institution's Update data next year. You cannot delete sites that have previously been posted in the Commission's database, nor can you move previously posted sites from one category to the other. If the site is no longer in operation permanently, mark the site as closed. It will be removed from the Commission's database. You can only use the Delete button to edit or remove new entries to the Sites list as you are preparing this information.
- DEFINITIONS:
 - Site
 - students can complete 50% or more of a degree program
 - include degree completion sites (even if they offer less than 50% of the program)
 - DOES NOT have a full range of administrative and student services staffed by institution's personnel
 - administrative and student services may be provided from the home campus
 - In State
 - Site is in the institution's home state
 - Out of State
 - Site is outside the institution's home state
 - Out of USA
 - Site is outside of the 50 United States
 - include states located in US territories in this category
 - Do Not include study abroad in this category

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

		location	programName	status	address	city	state	country	programsOffered
None Reported									

Definitions

Site

- students can complete 50% or more of a degree program
- include degree completion sites (even if they offer less than 50% of the program)
- DOES NOT have a full range of administrative and student services staffed by institution's personnel
- administrative and student services may be provided from the home campus

In State

Site is in the institution's home state

Out of State

Site is outside the institution's home state

Out of USA


- Site is outside of the 50 United States
- include states located in US territories in this category
- Do Not include study abroad in this category


Off Campus Activities - In State Course Locations

Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report information current as of the **date of submission** of this Data Update
- Enter zero if there are no course locations

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

	Previous	New
  Number of Locations	0	0
  Total Headcount of these Locations	0	0

Definitions

Course Location

- students can complete up to, but not including, 50% of a degree program
- include locations for dual enrollment, if applicable
- do not include non-credit courses

In State

Course location is in institution's home state

Headcount

- may be duplicated
- is the sum of all headcount at all in-state course locations

Off Campus Activities - Out of State and Out of US Course Locations


Instructions


Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

Note that institutions will need to submit additional information in the Off-Campus Activities sections as required by federal reporting requirements.



- Report all out-of-state and out-of-U.S. course locations (do not include Study Abroad)
- To EDIT Previously Reported Other Course Locations, click on the row of the course location you wish to edit
 - Enter street address
 - Enter new headcount numbers in the fields provided (headcount may be duplicated)
 - Indicate an Opened Date for each location. (You may estimate the opened date.)
 - Enter a Closed Date if the location has closed
- To ADD Previously Unreported Course Locations, click on the Report New Location button
- DEFINITIONS:
 - Course Location
 - students can complete up to, but not including, 50% of a degree program
 - include locations for dual enrollment, if applicable
 - do not include non-credit courses
 - Out of State

- Course location is outside of institution's home state
- Out of USA
 - Course location is outside of the 50 United States
 - include states located in US territories in this category
 - **Do Not** include study abroad in this category

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

		location	programName	address	city	state	country	courses
None Reported								

Definitions

Course Location

- students can complete up to, but not including, 50% of a degree program
- include locations for dual enrollment, if applicable
- do not include non-credit courses

Out of State

Course location is outside of institution's home state

Out of USA


- Course location is outside of the 50 United States
- include states located in US territories in this category
- **Do Not** include study abroad in this category


Dual Enrollment

Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report dual enrollment headcount from **Fall 2007**
- Headcount is unduplicated
- Enter zero for headcount if there is no dual enrollment

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

			Previous	New
		Total Dual Enrollment Student Headcount	0	0

Definitions

Dual Enrollment



Students are enrolled in high school simultaneous to earning college credit at your institution

Distance Education Programs


Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report information current as of the **date of submission** of this Data Update.
- To Edit Previously Reported Distance Education Programs, click on the row of the course location you wish to edit.
- Headcount is optional and unduplicated
- Enter new headcount numbers in the fields provided
- To Add Previously Unreported Distance Education Programs, click on the **Report New Program** button.
- To Delete incorrect Previously Reported Distance Education Programs, click on the trash can icon located next to the Program's Name.

-  indicates required information that must be completed before submitting your report
 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

		programName	modality	totalHC
None Reported				

Definitions

Distance Education Program

- include degree, degree completion and certificate programs
- students can complete the **entire degree, degree completion or certificate** at a distance, except for the possibility of an orientation or proctored exams at a specific site
- the program is **asynchronous**
- the program is specifically and intentionally designed to be a distance program

Program Name - includes both the degree level or certificate and the CIP code program name

- Example 1: a BA in English and a BA in Philosophy would be reported as two separate programs
- Example 2: an AAS in Accounting and a Certificate in Accounting would be reported as two separate programs
- Sample program name entries:
 - "Certificate in Accounting"
 - "AAS in Accounting"
 - "BA in English"
- List all programs separately following the preceding example

Primary Modality



select the dominant delivery method for the named program

Collaborative Education

Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report information from **Fall 2007**
- To Edit a Previously Reported Collaborative Education, click on the row of the Collaborative Education you wish to edit
- Enter headcount as **Fall 2007 headcount numbers unduplicated**
- To add previously unreported Collaborative Education, click on the **Report New Program** button
- To delete incorrect previously reported Collaborative Education, click on the trash can icon located next to the name

-  indicates required information that must be completed before submitting your report
 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

  degreeName	consortName	totalHC
None Reported		

Definitions

Collaborative Education

- refers to programs offered by your institution
- requires the student to be involved with another institution for completion of a degree or certificate program
- your institution has a formal consortia or collaborative arrangement with the other institution
- your institution issues the degree or certificate
- do not include "2+2" programs
- do not include clinicals or internships

Program Name - includes both the degree level or certificate and the CIP code program name

- Example 1: a BA in English and a BA in Philosophy would be reported as two separate programs
- Example 2: an AAS in Accounting and a certificate in Accounting would be reported as two separate programs
- Sample program name entries:
 - "Certificate in Accounting"
 - "AAS in Accounting"
 - "BA in English"
 - List all programs separately following the preceding example

Consortium/Institution name

- if the collaborative agreement carries a formal title, use that title
- if the collaborative agreement does not carry a formal title, list the partner institution
- if you have collaborative agreements for the same program but with more than one institution, each is a separate entry

Dues Calculation from Reported Data

Calculated Dues

FTE = (Total Full-Time Headcount) + ((Total Part-Time Headcount)/3)

Your FTE = **1656**

Adjusted Site Total (AST) = Degree Sites + (Campuses *10)

Your AST = **0**

For the FTE range of 500-1,999:

\$1765 Base Dues

\$0.88 per FTE above 499

\$35 per AST (Adjusted Site Total)

Calculated Dues = (Base Dues) + ((FTE-499) * (Fee/FTE)) + (AST * (Fee/AST))

Calculated Dues = **\$2,783**

Maximum Total Dues are \$27,000.

Reported Data (from previous sections)

Reported Headcounts (from HC Level)	
Full-Time Undergraduate	1653
Part-Time Undergraduate	10
Full-Time Graduate	0
Part-Time Graduate	0
Full-Time Post-Bacc 1st Proof	0
Part-Time Post-Bacc 1st Proof	0

Reported Off-Campus Activities	
Number of Other Campuses	0
Number of Sites	0

Please DO NOT remit payment at this time.

Your institution will be invoiced separately.

If you require assistance with your dues calculation, please contact us at 800-621-7440.

2008-04-07 16:03:36.608

Report Assistance: Lil Nakutis - Inakutis@hlcommission.org - 800-621-7440 x113

Technical Support: aidu@hlcommission.org

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