Mandatory Daily Health Assessment

In accordance with state and federal orders and recommendations, all employees are required to follow Kenyon's Return to Campus Protocols (RTCP). Before reporting to campus for work each day, **employees must perform the following health assessment**. Employees who are unable to report to on-campus work based on the results of this daily health assessment will be provided with paid COVID-19 leave.

Failure to comply with this RTCP could endanger your co-workers, our students and the public and may result in discipline, up to and including termination. The full protocols and more information are available at **kenyon.edu/return**.

EACH DAY BEFORE REPORTING TO WORK ON CAMPUS: CHECK TEMPERATURE AND SYMPTOMS AND CONSIDER EXPOSURE TO COVID-19

- 1. Take your temperature.
- 2. Consider whether you are experiencing symptoms associated with COVID-19.

Symptoms include cough, fever or chills, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea. Employees are responsible for checking the CDC website for the most up-todate list of symptoms. 3. Consider potential exposure to COVID-19.

Consider whether you have been exposed to someone with confirmed COVID-19 within the last 14 days.

NO SYMPTOMS OR EXPOSURE

ELEVATED TEMPERATURE OR SYMPTOMS ARE PRESENT

If you have a temperature of 100.4°F or are experiencing symptoms, **do not report to work.** Immediately notify your supervisor and the Office of Human Resources.

Monitor your symptoms and call a doctor or use telemedicine if your symptoms concern you.

EXPOSURE IS PRESENT

If you have been exposed to someone with **confirmed** COVID-19, **do not come to campus or report to work on campus.** Immediately notify your supervisor and the Office of Human Resources.

REPORT TO WORK

BEFORE RETURNING TO WORK

You may return to work only when all three of the following are true:

- 1. You've had no fever above 100.4°F for at least three full days without taking medication to reduce fever.
- 2. There is improvement in your respiratory symptoms if any, for three days, and
- 3. At least 10 days have passed since your symptoms began.

SYMPTOMS ARE PRESENT

If you are experiencing symptoms, you may not return to work for at least 14 days after the time you were exposed.

NO SYMPTOMS

If you are not experiencing symptoms, you may return to work 10 days after the time you were exposed.

CONDUCT MANDATORY DAILY HEALTH ASSESSMENT BEFORE REPORTING TO WORK

AFTER 14 DAYS

You may return to work when a doctor confirms that the cause of your symptoms is not COVID-19 and approves your return to work or all three of the following are true:

- You've had no fever above 100.4°F for at least three full days without taking medication to reduce fever.
- There is improvement in your respiratory symptoms if any, for three days, and
- 3. At least 10 days have passed since your symptoms began.

WAIT 10 DAYS

CONDUCT MANDATORY DAILY
HEALTH ASSESSMENT
BEFORE REPORTING TO WORK