



## What to do if you experience an on the job injury or illness



If you become injured or sick on the job, we want to help you get well and get back to work. A work-related injury or illness can upset your life. You may be confused about how and where to get the attention you need to get back on your feet. To help you through this difficult time, your employer has formed a team to assist you in your recovery. The team includes:

- Your employer's [workers' compensation representative](#) - a person you can turn to for advice on how to get started.
- Hunter Consulting - known for its understanding of work-related injuries and illnesses and its rapid response to injured employees' needs.

Hunter Consulting Company  
 Attn: Penny Lammers  
 6600 Clough Pike, FL 2  
 Cincinnati, OH 45244  
 Phone (513) 372-8703  
 Email: [plammers@hunterconsulting.com](mailto:plammers@hunterconsulting.com)

- An experienced provider network -physicians, therapists, and other health professionals specially qualified to treat your work-related injury or illnesses.

Hunter Consulting is ready to help you, the most important member of the team, get well so you can get back to work. We will stand by you throughout the entire workers' compensation process, helping make sure you have access to the quality care you deserve. When you become sick or injured on the job, Hunter Consulting is ready to assist you in getting the care you need.

Follow these five steps to help ensure you get the treatment and benefits due you.

### 1. Report the Injury Immediately

Unless it is a life-threatening emergency, report your injury, accident, or illness to your supervisor or Kenyon College representative before you leave work. Failure to report an injury may cause delay in getting benefits due to you.

### 2. Get your Forms - [Injury Reporting Kit](#)

This packet contains your necessary forms, which include an Initial Report Form, First Report of Injury and a Medical Release. Complete the forms with your supervisor or Kenyon Representative. He or she will need these in order to report your injury.

### 3. Seek Medical Treatment

Your visit to the provider should take place as soon as possible after your injury. At your visit, have the treating physician complete the Physician's Report of Work Ability form and sign the First Report of Injury form. We ask that you seek medical attention from the Medical Group listed below. You may seek treatment from any provider; however, the provider must be BW certified.

<b>(Non-Emergency)</b>		<b>(Emergency)</b>	
<b>Name:</b>	Mid- Ohio Corporate Care	<b>Name:</b>	Knox Community Hospital
<b>Address:</b>	1490 Coshocton Road	<b>Address:</b>	1330 Coshocton Road
<b>City, State, Zip:</b>	Mt Vernon, OH 43050	<b>City, State, Zip:</b>	Mt Vernon, OH 43050
<b>Phone:</b>	(740) 393-9675	<b>Phone:</b>	(740) 393-9000
<b>Hours:</b>	M - F 7:00 am – 5:00 pm	<b>Hours:</b>	24 Hours

### 4. Return your Forms to your Supervisor and your Workers' Compensation Representative in Human Resources

Return all completed forms and medical documentation to your supervisor and your workers' compensation representative in Human Resources immediately.

### 5. Let Your Employer Know

After each appointment, let your Kenyon College representative know that you have seen your medical provider. In addition, Hunter Consulting will assist to manage your care, help arrange your return to work, and keep your employer updated on your condition.