

Your Four-Year Plan



Here is a general guide for you, full of ideas and activities you can partake in during your time at Kenyon. This will help you gain a better understanding of your career options and maximize your prospects for finding the right position or getting admitted to the graduate program of your choice after graduation.

First-Year Students

- Consider what you want to get out of your college education and experience.
- Make a schedule for your first year. Plan when you will be in class, time for studying, and working on campus.
- Find an on-campus job through Symplicity and Student Employment.
- Maintain a good academic record by getting to know faculty and making use of their drop in hours.
- Meet with a CDO Advisor.
- Begin exploring career options, by taking career and interest assessments.
- Participate in a 3-5 day externship over Winter Break or Spring Break, job shadowing a volunteer in a field you are interested in.
- Follow the CDO on Facebook and Twitter for the latest career advice and job/internship opportunities.

Juniors

- Participate in an off-campus studies program.
- Make an in-person (or Skype if abroad) appointment with a CDO Advisor to review your plans and update your resume.
- Practice “selling your skills” in a mock interview with a CDO Advisor or KCN Volunteer.
- Conduct informational interviews with KCN volunteers and other professionals in your desired field.
- Learn about graduate school programs; programs that support your career goals, institutions that offer desired programs, entrance requirements, and timelines.
- Plan ahead for your summer internship.

Sophomores

- Declare a major.
- Make an appointment with a CDO Advisor to consider where your interests may lead.
- Update your resume and have it reviewed by the CDO or Writing Center; begin drafting a cover letter.
- Attend employer information sessions and CDO workshops.
- Work toward a leadership position in an extracurricular activity.
- Do another externship.
- Begin establishing a network through personal contacts, LinkedIn, and the Kenyon Career Network (KCN).
- By winter, be looking for a summer internship.

Seniors

- Attend CDO programs such as Senior Orientation, workshops, career panels, and information sessions.
- Get information on dates and programs for both on- and off-campus recruiting opportunities.
- Meet with a CDO Advisor for assistance with applications.
- Apply to graduate school programs.
- Continue networking.
- Keep a record of all applications and current statuses.
- Follow up on all interviews with thank you notes or emails.
- Report job offers, graduate school offers, and acceptances to the CDO.