**Harry and Charles Rutkoff Fund**

*The Harry and Charles Rutkoff Fund* provides support for **students or faculty** in American Studies to work independently. You many apply for up to $500.00 (with some extraordinary exceptions) for travel, research expenses, **equipment (which will belong to the program)**, and including copy/photo/video costs.

This form is to be completed and submitted to **Pamela Burson** with all receipts and any equipment that was purchased in order for your reimbursement to be processed at the completion of your project. The chair of the American Studies program will recommend funding to the Associate Provost on the basis of project originally with priority for collaborative student field work and individual student research.

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**Student/Faculty Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Title**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Amount requested**: $\_\_\_\_\_\_\_\_\_ **Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Short description of project**:

**Itemized Budget**:

**Associate Provost Approval**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please attach additional information and documentation and submit to:**

Pamela Burson

Administrative Assistant for American Studies

Seitz House